

**Olentangy Local Schools Board of Education
Organizational Meeting**

**Monday, January 9, 2012 - 6:00 p.m.
Board of Education Conference Room - Olentangy Administrative Offices**

AGENDA

I. Call to Order by Julie Wagner Feasel

II. Oath of Office to Stacy Dunbar, Kevin O'Brien, and Adam White

III. Roll Call

S. Dunbar

D. King

K. O'Brien

J. Wagner Feasel

A. White

IV. Pledge of Allegiance

V. Approve Agenda

VI. Election of Officers

A. Election of Board President for 2012

B. Oath of Office for Board President

C. Election of Board Vice President for 2012

D. Oath of Office for Board Vice President

VII. Board Action Items

A. Schedule of board meetings for 2012 *Exhibit Org-A*

B. Approve board liaisons for 2012 *Exhibit Org-B*

C. Reestablish board committees for 2012; appoint leadership and approve members *Exhibit Org-C*

D. Establish district groups for 2012 *Exhibit Org-D*

E. Establish board service fund for 2012

Per ORC 3315.15, the board may establish a service fund not to exceed \$2 per child enrolled in the district or \$20,000, whichever is greater, to pay for the expenses actually incurred by board members in the performance of their duties. Recommend establishment of the Board Service Fund in the amount of \$5,000.

F. Approve membership in the Ohio School Boards Association (OSBA)

The OSBA unites the state's boards of education and provides information, services, legal assistance fund and representation to member school districts. Recommend approval of \$6,876 in dues for 2012.

G. Approve membership in the Metropolitan Educational Council (MEC)

The MEC is a consortium of school districts and related agencies that identifies, plans and provides its members services that can be more effectively achieved in a cooperative endeavor. Recommend approval of \$6,360.80 membership fee for 2012.

H. Approve Treasurer authorizations for 2012 *Exhibit Org-E*

These authorizations are approved annually to provide flexibility to complete day-to-day requirements of the position.

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- I. Approve Superintendent authorizations for 2012 **Exhibit Org-F**
These authorizations are approved annually to provide flexibility to complete day-to-day requirements of the position.

- J. Approve Purchasing Agent for 2012
Recommend approval that the Director of Business Management serve as purchasing agent to initiate contracts with vendors relating to supplies, services, repairs and equipment availability, invoices, purchase orders and contracts; and in the situation of an extended absence of the Director of Business Management (determined by the Superintendent), the Assistant Superintendent or Director of Facilities will become the purchasing agent. The Board of Education desires that these duties be performed in a timely manner. The Board of Education authorizes the Director of Business Management to act as purchasing agent and dispenses with the adoption of resolutions authorizing purchases and approving warrants for the payment of any claim from school funds, as permitted by Ohio Revised Code Section 3313.18, to the extent provision therefore is made in the board's annual appropriations resolution.

- K. Approve Director of Facilities authorizations for 2012
Recommend approval that the Director of Facilities is hereby authorized to enter into and execute, on behalf of the Board of Education, all construction contracts, land contracts and construction change orders up to \$25,000, with oversight and consent of superintendent or designee.

- L. Approve building use costs effective February 1, 2012. These fees are unchanged from 2011. **Exhibit Org-G**

VIII. Adjournment