

BUDGETING SUBCOMMITTEE

The following is a summary of the Budgeting Subcommittee's meeting held on Monday, April 6, 2009. In attendance were committee members Dave Black, Jeff Calvert, Barry Jamieson, Jane Ledford-Adkins, Sue Mahler, and John Scherer, Board members Jennifer Smith and Teri Meider, District Accountant Melinda Deakins, Assistant Treasurer Todd Johnson, Treasurer Becky Jenkins, Exec Director of Elementary Learning Jeff Brown, Oak Creek Principal Julie Lather, Liberty Tree Principal Terri Caton, and Orange Middle School Principal Brian Lidle.

Becky Jenkins reviewed the status of the FY10 buildings' and departments' budgets and reviewed the budget timeline. The FY10 budget is on track to be presented to the Board for approval by June 9, 2009.

Principals Julie Lather, Terri Caton, and Brian Lidle reviewed their process for developing their FY10 budget. The subcommittee members were given an opportunity to ask questions in an effort to better understand the budgeting process.

Becky provided preliminary building and department budgets to the subcommittee. Becky provided the following timeline for the subcommittee receiving budget information:

- Complete budgets will be provided to the subcommittee by Monday, April 13th, except for utilities and personnel budgets, which will be provided by Monday, April 20th.
- A preliminary roll-up of building and department budgets will be provided by April 13th, with the final roll-up provided on April 20th.

The subcommittee requested the following:

- A spreadsheet that includes Oct '07, Oct '08, Oct '09, and forecasted Oct '10 personnel and enrollment counts. Ideally, the enrollment will be broken out by building by kindergarten, elementary, middle and high and the personnel will be broken out by building by administrative, classified, and certified, if that information is readily available. If this level of detail is not available for prior years, then the subcommittee would appreciate receiving this information for FY09 and forecasted FY10 as well as any information available for FY07 and FY08. Also, if available, the committee would like to see the certified broken out between core and non-core instruction.
- That the "Initial Budget FY09" column be adjusted for any material changes to the FY09 budget to date, by object code. This should result in a FY09 actual-to-date plus anticipated expenses for the remainder of the fiscal year, which will allow committee members to better assess the FY10 budget figures.
- A list of the top 50 vendors with vendor name and amount over the past year. The committee asked that the vendors used for construction vs general fund expenses be delineated.
- As a reminder from last meeting, the subcommittee has also requested that an analysis for all equipment and furniture for FY10 be accompanied by the associated budget for FY09 and the actuals for FY08 and FY07 for comparison purposes, since these items are being recoded for FY10.

The next meeting has been set for Monday, April 27, 2009 at 7pm.